



PRIVACY POLICY

Updated January 2020

Your privacy is important to us. G3G are committed to respecting your privacy while using our websites. This policy applies to information collected by us on our websites.

The information we collect

We do not collect personally identifiable information about you, unless you choose to fill out your information on this website. In general, you may browse our website without providing any personally identifiable information about yourself. We do automatically collect certain non-personally identifiable information when you visit our website such as the type of operating system, the type of browser you are using and your IP address in order to provide better usability.

How we normally use information about you

We use non-personally identifiable information to analyse site usage for us to improve our website. We use personally identifiable information you provide solely to respond to your enquiry or to process an application form you have completed on our website or to respond to any legal process or as required by law in response to any court order, subpoena or a law enforcement agency or to take action against any illegal activity and to address any potential threat to the physical safety of a person.

We may share your personally identifiable information within G3G, our offices or with any of our subsidiaries, business partners, service vendors, authorised third-party agents, or contractors, located in any part of the world for the purposes of data processing, storage, or to provide a requested service or transaction, after ensuring that such entities are contractually bound by data privacy obligations. By sharing your personally identifiable information with us, you expressly agree to such transfer.

Consent

By providing G3G with personally identifiable information as per this policy, you consent to G3G's usage thereafter. G3G may additionally, if you so choose, send direct communications to you at the address given by you. G3G respects your privacy considerations. We provide you with the option to not provide us with the personally identifiable information or information sought to be collected in the first instance. You may also withdraw your consent which was earlier given to G3G, and the same must be communicated to us in writing.

Authenticity

G3G shall not be responsible for the authenticity of the information and it is your duty to ensure that the information provided is authentic.

Cookies and other technologies

Our website uses cookies. Please read our full Cookie Policy carefully for more details about the information we collect when you use this site. If you do not wish to accept cookies in connection with your use of this website, you must stop using our site.

Links to third party websites

Our website may contain links to other sites including social media sites, whose information practices may be different from ours. You should read such third party's websites privacy notices and G3G does not control those sites or their privacy practices. We do not endorse or make any representations about third-party websites and links to third party websites are provided solely for your convenience. G3G has not reviewed all of these third-party websites and does not control and is not responsible for their content or availability.

Our commitment to security

G3G utilises appropriate physical, technical and administrative procedures to safeguard the information we collect. G3G takes all reasonable steps to ensure that all dealings with personally identifiable information are processed fairly and lawfully after receiving consent of the information provider. G3G may retain your personally identifiable information so long as there is a business requirement or if otherwise required under applicable laws.

Grievance Redress

Any grievance or complaint in relation to processing of information should be sent to G3G in writing to the following contact email ID. Grievance shall be redressed as expeditiously as possible.

The details of the Grievance Officer are as follows:

Name: **Jacqui Underhill, Head of Marketing**

Address: **G3G (UK) Limited
Bourne Business Park
5 Dashwood Lang Road
Weybridge
Surrey KT15 2HJ**

Email: **uk.marketing@g3g.com**

Changes to this Policy

Please note that this policy may change from time to time. Please review the policy periodically for changes.